



Job Announcement

The Natural Resources Transparency Commission (NRTC) — an independent state body operating within the framework of the Extractive Industries Transparency Initiative (EITI) — is pleased to announce two job vacancies under a contractual employment arrangement:

Job (1): NRTC Website Administrator (Drupal Developer)

The Commission is seeking a highly skilled Website Administrator with strong technical and design capabilities to oversee the full administration and development of the NRTC website.

Required Qualifications

Technical Expertise

- Extensive experience with Drupal 10 and 11 (front-end and back-end development).
- Proficiency in PHP, HTML, CSS, JavaScript, and MySQL.
- Experience developing responsive and adaptive web designs.

CMS Management

- Ability to manage all technical aspects of the CMS and guide overall website architecture.
- Experience in developing custom Drupal themes and modules.

Problem-Solving & Code Management

- Strong troubleshooting and debugging skills.
- Experience with version control systems and code management tools.

Communication & Collaboration

- Excellent written and verbal communication skills.
- Ability to work effectively with both technical and non-technical teams.

Education

- Bachelor's degree in computer science, Engineering, or a related field.

Additional Skills

- Familiarity with Agile methodologies and the software development lifecycle.
 - Experience with cloud platforms such as AWS or Azure is an advantage.
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Job (2): NRTC Website Content Editor (Drupal Content Editor)

The Commission is seeking a qualified Content Editor to manage, edit, and publish high-quality content on the NRTC website.

Required Qualifications

Technical Skills

- Proficiency in navigating the Drupal administration interface and content editing tools.
- Basic knowledge of HTML/CSS.
- Experience creating and managing content within a CMS.

Content Creation & Editing

- Strong writing and editing skills to produce clear, accurate, and well-structured content.
- Basic understanding of SEO principles, including keywords, meta tags, and alt text.

Design & Multimedia

- Basic graphic design skills using tools such as Adobe Photoshop or Canva.
- Experience embedding multimedia content (images, videos, interactive elements).

Communication & Collaboration

- Excellent communication skills with the ability to collaborate with designers, developers, and content creators.

Organizational Skills

- Strong attention to detail and commitment to accuracy.
- Ability to manage multiple tasks and meet deadlines.

Additional Skills

- Understanding of content strategy and alignment with organizational objectives.
- Basic knowledge of analytics tools for monitoring content performance.

General Requirements for Both Positions

- Excellent command of the English language (spoken and written).
- Application Deadline: within one week of the date of publication.

How to Apply

Please submit your CV and all supporting documents to the following email address:

 info@nrtc.org.iq

For more information, please contact us at:

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